



**OFFICE OF THE MUNICIPAL MAYOR**  
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**EXECUTIVE ORDER NO. 2018-04**  
**REORGANIZING BIDS AND AWARDS COMMITTEE**

**WHEREAS**, pursuant to basic assumption embodied in Article V of RA 9184 otherwise known as "**The Government Procurement Reform Act**" elucidates the creation of Bids and Awards Committee in every municipality;

**WHEREAS**, it is very imperative to reorganize the Bids and Awards Committee of this municipality due to the addendum of observer as well as changes in BAC Technical Working Group which is necessary for this Local Government Unit to adhere in the procurement procedures established by the Government and to comply with the implementation of Full Disclosure Policy of the Department of the Interior and Local Government;

**WHEREAS**, there is an urgent need to reorganize the same in order not to hamper the implementation of Annual Investment Plan and other development projects of the Municipal Government of Gabaldon, Nueva Ecija;

**NOW THEREFORE, I, ROLANDO S. BUE**, Municipal Mayor of Gabaldon, Province of Nueva Ecija, by virtue of power vested in me by existing and applicable laws do hereby order the following;

**SECTION I.** That the Bids and Awards Committee is hereby reorganized.

**SECTION II. COMPOSITION AND MEMBERSHIP.** The Bids and Awards Committee shall be composed of the following to wit:

Mr. Alex M. Arimbuyutan  
Mr. Victorino V. Sabino  
Mr. Ferdinand G. Cunanan, Sr.  
Mr. Celestino G. Mangulabnan  
Mr. Antonio P. Lapitan, Jr.

**BAC Secretariat:**

Mr. Romeo P. Garcia, Jr.  
Mr. Nardo Baldisimo  
Mr. Allie P. Caluducan

**BAC Technical Working Group:**

Mrs. Marilyn A. Mauricio  
Mrs. Nida Pontigon  
Mrs. Marvie G. Barbosa  
Mrs. Marissa Pajimna  
Engr. Manuel M. Cabungcal

**Observer:**

Mrs. Maribel B. Barbosa  
Mr. Jose M. Martinez

**SECTION III.** The duties and functions of the Bids and Awards Committee shall be the same as follows:

Advertise and/or post the invitation to bid in PHILGEPS, conduct pre-procurement and pre bid conferences, determine the eligibility of prospective bidders, receive bids, conduct the evaluation of bids, undertake the post-qualification proceedings, recommend award of contracts to the Head of the Procuring Entity or his duly authorized representative: Provided, that in the event the Head of the procuring Entity shall disapprove such recommendation, such disapproval shall be based only on valid, reasonable and justifiable grounds to be expressed in writing, copy furnished the BAC, recommend the imposition of sanctions in accordance with Article XXIII, and perform such other related functions a may be necessary, including the creation of a Technical Working Committee Group from a pool of technical, financial and/or legal experts to assist in the procurement process.

In proper cases, the BAC shall also recommend to the Head of the Procuring Entity the use of Alternative Methods of Procurement as provided for in Article XVI.

The BAC shall be responsible for ensuring that the procuring entity abides by the standards set forth by RA 9184 and it shall prepare a procurement monitoring report that shall be approved and submitted by the Head of Procuring Entity to the Government Procurement Policy Board on a semestral basis. The contents and coverage of this report shall be provided in IRR.

**Section IV. TERM OF OFFICE.** Section 11 of RA 9184 provides the Term of Office of the Bids and Awards Committee.

Unless sooner removed for a cause, the members of the BAC shall have a fixed term of one (1) year reckoned from the date of appointment, renewable at the discretion of the Head of Procuring Entity. In case of resignation, retirement, separation, transfer, re-assignment, removal, the placement shall serve only for the unexpired term: Provided, that in case of leave or suspension, the placement shall serve only for the duration of the leave or suspension. For justifiable causes, a member shall be suspended or removed by the Head of the Procuring Entity.

**Section V. MEETINGS AND QUORUM.** The regular meeting of Bids and Awards Committee shall be depend on the behest of the Chairman or Head of procuring Entity.

**SECTION VI. REPEALLING CLAUSE.**

Previous Executive Orders inconsistent herewith are hereby repealed, superseded and/ or modified accordingly.

**SECTION VII. EFFECTIVITY.** This Executive order shall take effect immediately.

Done in the Municipality of Gabaldon Nueva Ecija, this 15<sup>th</sup> day of January in the Year of Our Lord Two Thousand Eighteen.

**(SGD.) ROLANDO S. BUE**  
Municipal Mayor